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City of Van Buren Municipal Utilities

**TEMPORARY FIRE HYDRANT METER SERVICE AGREEMENT**

Adopted April 20, 2021

The undersigned (Customer), requests that the City of Van Buren Municipal Utilities (VBMU) furnish and set a Temporary Fire Hydrant Meter as follows:

TEMPORARY FIRE HYDRANT METER LOCATION: \_\_\_\_\_

FIRE HYDRANT METER# \_\_\_\_\_

START DATE: \_\_\_\_\_ END DATE: \_\_\_\_\_

ACCOUNT # \_\_\_\_\_

(CUSTOMER)COMPANY NAME \_\_\_\_\_

BILLING ADDRESS \_\_\_\_\_

PHONE# \_\_\_\_\_ CONTACT \_\_\_\_\_

PURPOSE \_\_\_\_\_

START  
READ \_\_\_\_\_

Customer agrees to pay \$150.00 deposit plus a \$30.00 service charge for this service, for a total of \$180.00 (due now). If Customer has an outstanding balance with VBMU, the outstanding balance must be paid in full before Temporary Fire Hydrant Meter will be set.

This agreement will be in effect for sixty (60) days from the start date. If the meter is needed for a longer period, Customer must request an extension at least one (1) working day in advance. If Customer fails to make a request and/or fails to pay applicable fees the Temporary Fire Hydrant Meter shall be removed. Customer agrees that all extensions of service shall be governed by the terms of this agreement, and that the initial sum of \$150.00 shall remain on deposit for the duration of this agreement and any extensions of service.

The Customer will be billed a monthly meter base charge of \$65.50 and water consumption charge of \$3.81 per 1000 gallons on a monthly basis as set by City of Van Buren Water Rate Ordinance or as revised or amended. The Customer also agrees to pay an additional \$30.00 connection fee for each time the Customer requests relocation of the Temporary Fire Hydrant Meter, or if the Temporary Fire Hydrant Meter must be removed and reset by VBMU during inclement weather.

VBMU Temporary Fire Hydrant Meter is normally equipped with a standard fire hose connection on the outlet side. Customer is responsible for any additional connections, hoses, or wrenches needed. TEMPORARY FIRE HYDRANT METER SHALL REMAIN INTACT AS AN ASSEMBLY. No components of the Temporary Fire Hydrant Meter should be removed or altered. Any connections needed by Customer, other than the standard fire hose connection fitting supplied, shall be fitted only with the correct manufactured adaptor.

Customer agrees to follow the attached *Temporary Fire Hydrant Meter Operating Procedures* and maintain the Temporary Fire Hydrant Meter and fire hydrant in reasonable condition and to safeguard against damage or loss. Customer agrees to pay for all associated damages to the Temporary Fire Hydrant Meter, fire hydrant, attached infrastructure, or property. Customer agrees to turn the fire hydrant off, using an approved fire hydrant wrench, when not in use and anytime the temperature is projected to fall below freezing.

Customer agrees to indemnify the City against all claims due to water pressure, purity, or volume or due to damage to private or public property arising from the use of the Temporary Fire Hydrant Meter.

\_\_\_\_\_  
Customer Representative (print)

\_\_\_\_\_  
VBMU Customer Service

\_\_\_\_\_  
Customer Representative (signature)

NOTES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Temporary Fire Hydrant Meter Operating Procedures

1. The Customer is responsible for following these procedures and may be held liable for repairs, and be subject to other enforcement actions for not adhering to these procedures.
2. Prior to operation, the Customer shall verify that the fire hydrant and Temporary Fire Hydrant Meter are secure and not moveable, and in the event that they are unstable, damaged, leaking, or unsafe, should immediately stop using them and report the situation.
3. The Customer shall a) use a fire hydrant wrench specifically designed and manufactured to open and close a fire hydrant; b) not use any additional torquing device to open or close a fire hydrant; and c) not leave hoses or appurtenances connected to a fire hydrant when not in use.
4. The Customer shall operate a fire hydrant properly by slowly opening the hydrant to a fully open position when in use and slowly closing the hydrant to a completely closed position when not in use. When a fire hydrant is first opened, the barrel or housing of the fire hydrant fills with water. Fire hydrants are designed with a drain or weep hole at the base of the hydrant, which allows any water contained in the hydrant to drain out to keep: a) the water from stagnating in the barrel of the hydrant, b) the internal parts of the hydrant from rusting or seizing up, and c) the hydrant from freezing in winter. A hydrant operated in a partially opened or closed position will cause water to blow out from the hydrant's drain or weep hole into the bedding material supporting the hydrant. This blown out water will wash out the bedding material supporting the hydrant thus possibly causing damage to the hydrant and creating a safety hazard.
5. The hydrant must be opened slowly to allow the barrel time to fill, and the Customer should feel snug resistance at the top of the counter clockwise turn. The Customer should not use the hydrant until it is fully opened.
6. To close the hydrant, the Customer must perform the final several closing turns slowly to prevent damage to the hydrant and water main. The hydrant must be fully closed until the Customer can feel snug resistance at the bottom of the clockwise turn.
7. **IMPORTANT:** To minimize wear and tear, and minimize costly damage due to the opening and closing of hydrants, **Customer may not use the hydrant valve to regulate the volume or flow of water withdrawn from the fire hydrant.** Instead, the Customer shall leave hydrants open during times of routine use, open before the first daily use and close after the last daily use, (unless there is danger of freezing) and control the volume or flow of water withdrawn from the hydrant using the gate valve installed on the Temporary Fire Hydrant Meter.